

Unified Sports Coaches "To Do's" Checklist

- ___ What's the sport?
- ___ Secure facility, set practice starting dates, times of practice
- ___ Secure number of athletes
- ___ Secure number of partners
- ___ Send out informational letters, registration forms, permission forms
- ___ Send out volunteer forms for people helping, 1:1's etc.
- ___ Communication to faculty of who is participating and tournament dates
- ___ Coaching certification(s)
- ___ Access to Rules of sport (on-line)
- ___ Know dates of pre-registration and registration for events
- ___ Copy original athlete/partner registration and send to state office(Karen Bedard)
- ___ Copy original volunteer applications and send to state office(Karen Bedard)
- ___ Know policy of assessment for submitting scores for divisioning
- ___ Reserve bus if needed
- ___ Uniforms needed
- ___ Send in pre registration to Karen Bedard at VTSO
- ___ Send in Games Final Registration to Karen Bedard at VTSO
- ___ Reminder communication to school and parents about tournament time/date

Be A Fan!